Cleaner - Roselands Primary School
Job Description

Job Title**:** Cleaner

Grade: A Scale Point 3

Actual Annual Pay: £13.27 per hour (Full Time Equivalent £25,614)

The following is an outline of the range of duties that can be expected of a Cleaner. It is not a comprehensive or exclusive list and duties may be varied from time to time, according to the needs of the school, which do not change the general character of the job or level of responsibility entailed.

Job Purpose:
To provide an appropriate level of cleanliness throughout a designated area, whilst being aware of the security, health and safety needs of the school. Designated areas may be subject to alteration.

Key Tasks:

- To undertake normally as part of a team, the cleaning of designated areas within premises to ensure that they are kept in a clean and hygienic condition to meet the school's specification.
- Duties will include cleaning, washing, sweeping, vacuum cleaning, emptying of litter bins, polishing and dusting of the designated areas, which may include toilets, shower areas, fixtures and fittings, using where appropriate powered equipment.
- To follow health and safety guidelines, report faulty machinery and equipment to the line manager.
- To attend training sessions when requested.
- To be aware of and adhere to the security needs of the premises.
- To complete all forms as requested by management.
- Report shortfall in stock requirement to line managers.

Duties may vary between term and closure periods.

Professional Values:

- Willingness to participate in Performance Management and Professional Development, including attendance at relevant staff development (internally and externally) and apply the knowledge.
- Commitment to adopt, adhere and work within Trust policies and procedures and help identify, minimise and eliminate any Health and Safety issues in the workplace.
- Value diversity and promote equal opportunities.
- Ensure that all information in relation to the Trust is treated with discretion and strict confidentiality at all times.
- Demonstrate a high level of courtesy and care at all times.
- Commitment to the Safeguarding and welfare of children at all times.
- Recognises the value and benefits of team working.

General:

- Support the values and vision of the School and the Trust.
- Support the School and the Trust in its drive to raise standards for all pupils.
- Support the enhancement and operation of the learning environment of the School.

Inspiring the individuals of today, for a better society tomorrow