



**Minutes for the Roselands Local Standards Board Meeting on
Thursday 20th October 2022
Meeting to be held at 5.30pm at Roselands Primary School**

Present: Danny Brown (Head of School), Mel Simmonds (Chair), Ian Weller (Vice Chair), Adam Harmer, Louise Lewry, Jon Baldwin, Liz Jessop

In Attendance: Faye Steele (Clerk), Pippa Bastock, Nathan Riley

Apologies:

Autumn 01	Welcome to New Governor NR and introductions	
Autumn 02	Apologies No Apologies received.	
Autumn 03	To declare and discuss any business interests that may be applicable in accordance with the governor's handbook. <i>'conflicts of interests do not just relate to financial benefits but can arise where an individual's personal or family interests and/or loyalties conflict with those of the governing body'.</i> No updates to declarations.	
Autumn 04	To receive agree and sanction Minutes of the Meeting for the LSB Meeting 16th June 2022 Minutes of the meeting were agreed and electronically signed as an accurate record.	<i>Minutes agreed</i>
Autumn 05	To discuss any Matters Arising from the LSB Meeting 16th June 2022 Actions: A1 SEND Green Paper HD to come to next meeting. ACTION. <i>Update provided from DB on SEND & inclusivity linked to the Green Paper.</i> A2 MS to write a letter – completed. A3 DB provide exit interview list - completed. A4 data sheet 5th July – DB and AH completed. A5 include times table fluency check data – no released data, gave info to parents on how well the children did. A6 FS to check RIDDOR – completed & updated the minutes. A7 MS letter to PSA – DB & MS to ACTION. A8 Governors email availability 22/23. ACTION.	<i>A1 HD invite & green Paper</i> <i>A2 MS letter to PSA</i> <i>A3 Governors to email availability</i>
Autumn 06	Elect Chair and Vice Chair MS left the room, Governors all agreed to MS to be re-elected as Chair IW left the room, Governors all agreed IW to be re-elected as Vice Chair. Discussion on succession planning for Chair role.	<i>MS Chair IW Vice Chair</i>
Autumn 07	Agree to adhere to: the Terms of Reference for the LSB – agreed.	

	• Code of Conduct – agreed. • the Tasks delegated in the Scheme of Delegation to the LSB by the trustees – agreed.	
Autumn 08	To discuss any queries that may arise from the Head of School's Report, to include: • update on Safeguarding, CLA, SEND & Pupil Premium • To report on Health & Safety/ Accident reporting • Pupil & Staff wellbeing • School Development Plan <u>School Development Priorities</u> • RPS achieved good KS2 results, the best RPS has achieved. Phonics results were very good. • Curriculum development – need to see a clear thread of progression, not quite achieved yet. Further time is required to embed everything currently in place, teachers will need to look at previous learning to inform current learning, target by Christmas. Discussion on 2-year cycle and it being a priority. DB does not have any concerns about the teachers delivering the lessons. Teachers have taken on new teaching styles focused on retrieval opportunities. • Discussion followed on Early Years, thoughts on the journey from Reception to Year 6 and the need to follow the correct approach. Danny explained he had no concerns about the EYFS approach of staff in Reception but was concerned their timetable was becoming too structured. Danny said he has asked for outside support to provide guidance. • IW questioned the Ofsted curriculum focus. The 2019 focus was on intent (what we were going to do), the focus is now on implementation and impact (what we are doing). Discussion on formal approach required in Early Years and 'fidelity to the scheme' and how the Early Years curriculum will link to the national curriculum – big piece of work is required. Discussion on use of 2 schemes and 'fidelity to the scheme'. Early Years staff have lower morale. MS thanked DB for his honest appraisal of Early Years issues. JB questioned timings of next Ofsted Inspection. Discussion followed. • Forest school curriculum up and running for Reception. • DB outlined work required on consistent approach of PSHE and SMSC curriculum. • SL are doing really well and really good handle on subjects, all have written their curriculum and time to spend on it. • Raise core standards. Big focus on maths strategy consistency. Order placed so all classrooms have access to resources. Staff training roll out. <u>Behaviour & Attitudes</u> • Big focus on behaviour policy - now with a values focus. Whole school has adapted really well, DB very proud. Behaviours are being taught in class and working on something new each week. • 1 child suspended twice this half term, no choice but to suspend due to attacking member of staff. School continue to have full support of family. • Year 6 are setting a good standard of expectation. Parent survey results questioned the child voice, so school council have been very active in all issues across the school. House captains and school council are showing new parents around. • Trauma informed school discussions -next year focus and whole school approach. • British values and assemblies are mapped out so can be built on. <u>Attendance</u>	Question

Autumn 09	PB update on English • Working on love of reading, accessing reading at lunch times. • Talk for writing is planned into assemblies, children sharing stories and text with buddy's. • Stocked accelerated reader library. • New book vending machines used as HT rewards. • Book fair. • Staff reviewing working walls in for reading, asking what is working well? The children are using the vocabulary so really positive result. • Next step - fluency. Oldway Primary School (OPS) are making rapid improvement progress, so PB arranged a meeting with Zoe Milligan to see how it can work for RPS. • Reading corners are being stocked with alternative texts. Poetry • Whole staff training for poetry has taken place. Poetry can be difficult to teach as abstract. Great enthusiasm from staff and in particular TAs, very excited! One more training session then move to embedding. • Creation of a Poet Tree. • Poetry resources buy in. Writing • Staff getting trained on Talk for writing. • Don't have greater depth results in writing, so either we do not have greater depth writers or we are not confident enough in assessing the greater depth work, so work to do. Writing is very subjective, PB booked to visit other schools external to the trust. PB also sat with other schools in the trust to look at sharing best practice. PB is conscious of teacher workload but there is a requirement to up assessment. Spelling • Uptake in homework on Spelling Shed is not as much as expected. Proposal to set year groups competing against each other, this has worked for TT Rockstars. Phonics • Staff have been trained in phonics, Bug Club have released physical resources to use, refer to Jolly Phonics physical nature of the learning, discussion followed. AH questioned if there are actually 3 schemes? PB explained phonics and spelling are different. Bug Club scheme is currently being supplied with Jolly Phonics but awareness of 'fidelity to a scheme', hence visiting other schools who achieved 'fidelity to a scheme'. Parent workshops for reception and Year 1 parents taking place. • LJ questioned inclusivity and link to visual actions and learning links for some pupils. Bug Club does not currently support these learners • IW observed learning with actions across the school. PB reassured governors that the new learning resources maybe the missing link.	Question
Autumn 10	Standards Committee update, focus for Monitoring Visit: • Ref minutes, RPS focus on what's happening for most able writers. 0 high scaled score in writing. • Adaptations for SEND pupils with lesson and retrieval practice – what does that mean, what do you do and allow SLT to talk through the sorts of things to see around the school. • Heads can share IAbacus for School Development Plan with governors. This is being used for planning as it uses the same criteria as Ofsted use.	
Autumn 11	Governor Link Role updates • DB produced new Roles & responsibilities with new governor appointment. To circulate after MS has contacted EG. ACTION.	

	<u>LJ</u> - MS acknowledged an excellent and well evidence based PP report from LJ. - LJ previous concerns PSA not always in line with inclusivity ethos. Discussion on inclusive approach. New team in PSA and are aware of inclusivity approach of school. - MS and LJ want to connect with PSA. <u>IW</u> - IW visited HD, comprehensive report available on updates. - Edukey software update and use of one stop shop for children's needs, including Individual Learning Plans (ILP). - Learning walk - EYFS new member staff coming in and learning the RPS way.	A4 Roles & Responsibilities
Autumn 12	Report on Trustee/Governor Expenses No expenses to report.	
Autumn 13	Acknowledge Policy updates – Administration of Medicines Community Use & Lettings Competitive Tendering Finance Gifts & Hospitality H&S Pooling Supporting Pupils at School with Medical Conditions Roselands Primary School Admissions policy draft 2024/25 – awareness, will be confirmed in February 23 SEND Local Offer 2022 SEND Information Report 2022	
Autumn 14	Declarations of Business Interest complete https://forms.gle/jpwjpLqf5eGGESX76 KCSiE update read and sign using google form link https://forms.gle/znX8Sc31rHAoYXC7 Level 2 Child Protection training/refresher. TBC	

Autumn 15	AOB Training available /booked • LJ attended suspensions training, governors need to read due to guidance on monitoring attendance. ACTION. • DB had a list of data that will be monitored and reported on. Monitoring Visit dates discussion • Agreed MV is Monday 7th November 2022 at 9.00am. Website Bio/photo – NR • FS to send link to NR. Meeting date discussion • Spring term meeting Thursday 23rd February at 5.30pm agreed. • Summer term meeting Wednesday 14th June at 5.30pm agreed. E Gale • Keep in touch emails sent without reply from Governance Profession, Chair will make contact. Date of next Meeting: AGM – Mon 16th January 2023 at 5.30pm Thursday 23rd February 2023 at 5.30pm Summer term meeting Wednesday 14th June 2022. Standards Monitoring Visit Date: Monday 7th November 2022 at 9.00am Friday 27th January 2023 at 12.30pm	A5 Read guidance
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Actions:.

- A1 HD invite & green Paper
- A2 MS letter to PSA
- A3 Governors to email availability
- A4 Roles & Responsibilities
- A5 All governors to read guidance

Signed: M.Simmonds
Chair of Governors

Dated: 23rd February 2023