



**Minutes for the Roselands Local Standards Board Meeting on
Thursday 16th June 2022
Meeting to be held at 5.30pm at Roselands Primary School**

Present: Danny Brown (Head of School), Mel Simmonds (Chair), Ian Weller (Vice Chair), Adam Harmer, Louise Lewry, Jon Baldwin, Liz Jessop

In Attendance: Faye Steele (Clerk), Pippa Bastock

Apologies: Ellie Gale

Spring 01	Welcome	
Spring 02	Apologies Apologies received and sanctioned for EG.	Apols EG
Spring03	To declare and discuss any business interests that may be applicable in accordance with the governor's handbook March 2019 <i>'conflicts of interests do not just relate to financial benefits but can arise where an individual's personal or family interests and/or loyalties conflict with those of the governing body'.</i> No updates to declarations.	
Spring 04	To receive agree and sanction Minutes of the Meeting for the LSB Meeting 10th February 2022 Minutes of the meeting were agreed as an accurate record and electronically signed.	Minutes agreed
Spring 05	To discuss any Matters Arising from the LSB Meeting 10th February 2022 Actions: Action 1 , Clerk to circulate Marking Policy – update, completed Action 2 , MS email Link Reports from Governors virtual visit – share on Governor Hub, completed. Action 3 , Clerk to circulate KCSiE link, completed. Action 4 , Clerk to circulate Child Protection training link, completed.	
Spring 06	SEND Green Paper Roll over to Autumn 22 meeting ACTION.	A1 SEND Green Paper
Spring 07	Report on Monitoring Visit on 18th May 2022, to include any link Governor feedback linked to SDP Monitoring Visit: IW - Kids were awesome and gave excellent feedback in groups. - Electronic resources – homework on electronic resources is directly linked to classroom work. IW suggestion – make parents aware of the link and how it's influence in class. Discussion and examples of excellent teaching. Seeing tools from online platform used to promote writing and spelling. Pupils backed up what had been seen – progress evident in only 4 weeks.	

	MS • Book look – comparison of books from September, books looked like they were from different children because the progress was very impressive. • Successful visit, engaging and confident children. • Etymology of words – discussion and learning approach with Maths and other areas – can see intent, implementation and can see the impact. Teachers had previously used what worked for them but saw consistency across the school. AH • New spelling scheme - even though it is very early days from scheme adoption, it is clear it was being embedded across the school, staff are committed and already seeing the benefit. • Writing books – see a progression from the start of the year. Huge jumps forward. Clarification with Pippa about progression. • PSHE – not much time, would like to go into a bit more detail, it was evident that steps forward are being made in this area and would require more time to see the progress - MS area of focus – concerns over E safety, discussion followed on re visiting this strand. • AH could see that over the last 12 months, through data analysis, areas have been highlighted that were not good enough, a scheme was chosen, implemented and AH has seen evidence of the impact and it working. • DB spent a long time looking at the right scheme for Roselands that fits into the timetable. Every member of staff is on board and committed to a whole school approach. DB special thanks to Pippa and Sarah for all of their hard work. Link Governor reports: EYFS - IW • Recent change in staff leading EYFS. • Better transition and links with nursery. • Talk for writing and impact of oracy and promoting speech and language with children coming in. • TA timings, start 5 minutes after and finish at the same time – implications and discussions. • Visited cupboard outdoor area and not in best of conditions and furry visitors. • 84% of the cohort got GLD. • MS to write a letter to all staff and talk about consistency hard work and progression. ACTION. Humanities - JB • Support with Ancient Greek day. • Quality time with Mrs Glanville talking RE – planning is great, diversity and culture. • Not managed to touch base with Mrs Dandridge and PSHE. Safeguarding – LL • Focus on tik tok and social media, talking about communication with parents – felt assured that all positive. • Meet next week to spot check SCR with HR. • Good use of links with outside agencies. • Concern over RG wellbeing as very busy. MS started a discussion on Personal Development focus at next MV, will encompass e safety. Trust internet safety approach is being re written over the next few weeks. Need to prepare children earlier.	<i>A2 MS to write a letter</i>
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	Community link – LJ - DB shared lots of ideas to start in September. Pupil Premium – LJ - Met with SP, she provided good responses and the full report is uploaded in Governor Hub. AH - last few Monitoring Visits have been AH link areas. MS feedback on Standards Committee. MS challenged the 0% rise in another school – uncomfortable with 0% attainment. Trustees impressed with last monitoring report and level of detail considering governors are not in education. AH and DB catch up 1 week after 5th July. AH exit interviews discussion. MS to do exit interviews, list from DB. ACTION.	A3 DB provide exit int list
Spring 08	To discuss any queries that may arise from the Head of School's Report, to include: update on Safeguarding, CLA, SEND & Pupil Premium To report on Health & Safety/ Accident reporting Pupil & Staff wellbeing Catch up premium spending <u>Staffing</u> - Staff attendance was 94% in Spring term, this has increased to 98.4% this term. - Staffing changes for September, some teachers are leaving for career progression opportunities, 2 teachers have reduced their hours, appointing 4 new teachers, 2 Early Career Teachers (ECTs), Roselands are in a place to support these ECT's, supported by Sarah Pugsley. Sophie Oliver is phase leader. - Exciting and positive team next year with good team support. - Midyear appraisals have been completed. - Staff survey last few weeks – most positive outcomes in terms of teachers, feedback from SLT was positive and positive feedback to direction of school and behaviour. TA response was good, TAs feel supported and please with CPD offer. HLTAs responses were not so positive, they have found it hard and have been over used, DB would have like to offer them a bit more support – this will change from September. Admin team are not positive about the central team. Db confirm there were no surprised from this survey. - MS questioned formal connectivity between staff and governors. Is there anything teachers want or need from Governors? DB teachers are positive about the process. DB does not feel staff are heightened, after the challenging year it is positive from staff. Parents thinks staff cannot do anymore for their children. <u>Attendance</u> - Autumn term: 93.68% - Spring term: 91.35% - Summer term: 95.02% <u>Teaching and learning</u> - Curriculum approach is embedded. DB is planning on observing lessons and speaking to children, excited to come back in Sept to see the cycle complete and review what is going on and ensure everything is tight. Work on retrieval and knowledge organisers is imminent. - Spelling approach well received by staff and children. - Targeted tutoring with year 6 was the right thing to do at 8.00am with teachers.	

	• ARE is Age Related Expectations. • SATs predictions – will be good to get in 70s. Potentially, progress will be around zero. There will be a dip, but the picture will dip nationally., DB cannot fault year 6 cohort and the teachers. DB very proud of the children in year 6, full credit must be given to the year 5/6 team. Discussion on comparisons from the picture in September. AH requested the national picture on 5th July, DB to circulate data sheet. ACTION. • KS1 – there will be a national dip in writing predicted. • There has been a big push on reading. • Phonics is marvellous. 89% is highest score Roselands has ever had. Well done to Nicky Joiner & team – whole team effort – Reception need a massive credit too. Want to get into 90s, DB outlined plans for the future to start phonics as soon as pupils walk through the door. AH questioned year 4 times table, this is a central government push to test fluency, no pass or fail just a mark, which will be included in the data sheet. ACTION. • Pupil Premium attainment is lower in KS1 and EYFS – need to monitor! • School Development Plan (SDP) on track to be completed. This will be a focus of the September non pupil day. • Work on maths as a whole school strategy – working on an ethos of everyone can be coached. • PB talking in a great detail about staff greeting children and what that looks like when they come in. Make sure everyone aware of expectations. • Mental Health focus and feeding into PSHE and whole curriculum. PB mental health lead training at the moment. • JB was impressed that children stand up to answer questions, DB – oracy and promoting confidence. PB lots of research around thinking time and time to prepare as they stand up. <u>Personal Development, Behaviour, Welfare, Safeguarding</u> • DB highlighted 1 GDPR close miss. • All staff required to have been team teach trained. • There have been 3 external suspensions and 5 internal suspensions. • Discussion followed on racist incident, PB explained how Roselands are committed to surrounding the children with different cultures and religions. As the curriculum changes the school can educate and have open and honest conversation. An early help referral has gone to panel to get support, they feedback staff are doing everything they possibly can. Contact has been made for early help Torbay – diverse representative to work closely with pupils to get to know the children and educate them. Highlighted the plan to be proactive not reactive. MS questioned if this is being supported at home PB confirmed there are regular engagements with the family. IW commented on the complexity of this situation. • LJ started a discussion on the reading material that is available to pupils and the impact on diversity. PB discussed the KS1 library and books representing diversity in all areas, ensuring that all children can recognise and see themselves in books. PB encourage staff to look at books that reflect diversity. • LJ questioned if the racist incidents were they directed at child. PB staff have supported a classroom move, to protect the victim and educate/support the perpetrator. • Behaviour Policy needs simplifying again. Child survey due to go out. Discussion followed on Star system and explanation, this would be a whole school approach and moves away from toys as rewards. LJ commented that this is more sustainable and children are not bringing home little bits of plastic. • PB update on the book vending machine.	<i>A4 data sheet 5th July</i> <i>Question</i> <i>A5 include times table fluency check data</i>
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Spring 09	To receive update on Safeguarding Discussed in Head report.	
Spring 10	To report on Health & Safety/ Accident reporting - Discussed in Head report. - One RIDDOR incident this academic year.	
Spring 11	Report on Trustee/Governor Expenses No expenses to report.	
Spring 12	Approved at FGB 27th May 2022 Disciplinary Flexible working hours Grievance Maternity Paternity Redundancy Recruitment & Selection Shared parental leave Capitalisation of Assets & Depreciation Policy Charges & Remissions Due Diligence RSHE School Uniform	
Spring 13	AOB PSA support – Pippa Bastock - Discontent among PSA, organisation concerns have been addressed, communication improved with staff and events rooms ready. PSA need more support to keep it running, there is a core people 6 and struggle to recruit and will fold. Treasurer will step down in September, Secretary is considering stepping down. Help required added to newsletter - discussions followed on ideas to generate help and support. - MS to write a letter to thank the treasurer for decade of service. ACTION. Date of next Meeting: Meeting dates for 22/23 will be agreed at FGB 20 th July and FS to circulate. All governors to email FS with dates and days that they are unavailable for Meetings and Monitoring Visits. ACTION. Standards Monitoring Visit Date: Friday 15 th July 2022 at 9.00am	A7 MS letter to PSA A8 Gobs email availability 22/23

Actions:.

- A1 SEND Green Paper
- A2 MS to write a letter
- A3 DB provide exit interview list
- A4 data sheet 5th July
- A5 include times table fluency check data
- A6 FS to check RIDDOR.
- A7 MS letter to PSA
- A8 Governors email availability 22/23

Signed: M Simmonds
Chair of Governors

Dated: 20th October 2022