

	● MS questioned the attendance figures for PP. CO explained that attendance for PP is generally lower (95.1% which is still good). Overall attendance is 96.4% which is above national average. CO did report lots of cases of flu virus which affected attendance. MS made some suggestions for the recent bout of illnesses, e.g. signs on the doors reminding children and staff to wash their hands thoroughly, discussion on ideas followed. DR questioned if cleaners are briefed during bouts of illness and asked to take extra cleaning duties such as light switches, door handles and taps etc in flu season. ● MS asked about let's think in English? VM explained this programme was developed by top educationalists at Kings College in London. It is programme that aims to develop reasoning. Through poems, text, stories and pictures the aim is to open up and inspire children. It encourages children to explore their own thoughts and the thoughts of others (metacognition). Ms confirmed that 1 hour every 2/3 weeks is enough to have a positive impact exploring amazing thoughts. MS suggested inviting the Governors along to the next session. ACTION see action 9 in item 12 ● MS questioned the Maths Open Morning. Co reported 25/30 parents turned up and enjoyed being brought up to speed with the new curriculum. Parents were also able to explore the equipment their children use to support learning. Feedback after was positive. CO is planning another session for next half term. CO is also developing the website to upload learning videos that parents can watch that explain the concepts, especially useful for parent's that cannot attend due to work commitments. ● MS questioned the Head for a Day opportunity. Co explained that to encourage writing, the children were asked to apply to be Head for the Day, whilst SLT were at TAPS. The letters were very good and a successful event was enjoyed by all. ● JS questioned the high number of holiday requests? Co explained that all requests are booked in for a meeting with CO so he can explain that the request will not be authorised (unless exceptional circumstances are met) and that a fine is possible. DR questioned how this is being received? CO reported that many visits end in parents understanding the reasoning and some continue to take the unauthorised leave. ● Co presented a more detailed explanation of the outcomes. January predictions for reading, Writing & Maths are slightly down on November so Writing sessions in Year 6 have been adapted. In light of the Teacher reviews and assessments they are planning in more time to write. ● Maths trials of a pre teach programme called 'Headsup Club'. Assembly time is used to introduce children to the new topic; this builds confidence and enables them to have inside information so they can meet the lesson feeling prepared and confident. After half term this will be rolled out throughout the whole school to accelerate progress and support children to reach their targets. ● VM and CO will be working with Kings Ash Academy after half term, coaching the teachers on a one to one basis to improve Teaching.	<i>Question</i> <i>Question</i> <i>Question</i> <i>Question</i> <i>Question</i> <i>Question</i>
Spring 07	To receive update on Safeguarding ● Discussion on Safeguarding incidents followed. Co explained the use of CPOMS to record information. ● One MASH referral reported. ● One operation encompass call received. ● CO to provide SL (Safeguarding Governor) with breakdown of Safeguarding concerns. ACTION. General discussion on cohesion of schools of allegations that spread and are communicated to parents. MS questioned protocol of an external concern. CO confirmed he would contact the Police and then develop a plan aided by the Police with advice and guidance. ● JS met with SP to offer support.	<i>A4 CO to report</i> <i>Question</i>

	- FSW hub was discussed, facility is still very much in need. Co confirmed there is 20k set aside for the facility – MS suggested an awareness piece in the newsletter? MR to enquire on planning permission ACTION. - JS commented on the SCR. DBS checks were discussed, all Governors now have to sign in for meetings and visits, DBS becomes out of date if not signed in for 3 months. IW explained his DBS subscription fee – Clerk to look into this for Trust ACTION.	<i>A5 MR Planning permission</i> <i>A6 Clerk DBS sub</i>
Spring 08	To receive update on CLA No CLA on role.	
Spring 09	To receive update on SEND The Governors would like to thank Hannah for a very detailed SEND report. - MS started a discussion related to a risk register to manage the risk to children posed by the loss of an ‘allocated’ speech and language therapist, loss of school nursing team and loss of access to CAMHS. IW questioned whether S&L was being access externally, CO confirmed it is not. CO confirmed that a visiting therapist will be allocated. Co explained that Higher Needs are underfunded at present in Torbay. SL suggested a joint effort within the Trust to request some timescales for the re allocation of these services, CO to coordinate joint approach within Trust ACTION. SL and IW questioned the interim provision. CO confirmed pupils will still receive the interventions similar to those provided by the S&L therapist by staff who will work on the targets already set. IW to liaise with Hannah to offer support ACTION. - The Governors would all like to congratulate SENDCO for achieving the National Award for Special Educational Needs Coordination at Plymouth University.	<i>Question</i> <i>A7 CO MAT</i> <i>Question</i> <i>A8 IW liaise with HD</i> <i>Award</i>
Spring 10	To receive an update on the pupil premium/closing the gap - COC talked about a pre teach focus after half term throughout the whole school and PP funding has been set aside for this. - CO has met with DJ (Oldway) to plan for the more able PP. They have researched an inspirational inter University programme, more able PP children can visit University and become inspired, this will begin in September. JS commented on the Children’s University Passport programme.	
Spring 11	To receive an update from the Trustees Meeting - COC updated the LGB on how far into the process of joining the MAT Shiphay is, currently in the Due Dilligence process. - COC discussed the need for standardised documentation to enable a comparison of like for like to be made, agendas, accident reporting etc. - SL reported a drive for a change of name from the NGA – moving away from ‘Governor’. The Trustees will coordinate monitoring targets linked to the SDP. Important to ensure that the excellent work of Roseland’s Governors continues.	<i>Trustee Meeting Summary attached</i>
Spring 12	To report on Governor Visits Co is planning an event whereby Parents will come in and read with their children. All Governors are invited to attend – 6th March 9.00 – 1.00pm.	

	- The first 45 minutes will be a briefing on how to support and teach reading. - JS requested some monitoring of Let's Think in English, SL asked for some initial guidance on the questions to ask for this new programme. VM to organise an hour session for Governors to attend on 6th March ACTION.	<i>A9 VM organsie LTinE</i>
Spring 13	To report on Health & Safety David Reid to report back on H&S visit DR working on action plan re the recent H&S inspection – roll over to next meeting.	
Spring 14	Accident Reporting No significant accidents to report.	
Spring 15	Pupil Wellness - CO feedback on Wellness workshops – Body Image, Feeling Emotion/Stress and Anxiety. 15 workshops and KS2 had to choose 3, selecting their own workshops helped self awareness. JS – Who was running the workshops? VM confirmed it was staff. DR – How did the subject get chosen? Staff chose a few and then asked the children for their input, e.g. dog awareness, bus timetables, cleaning, tea making, how to fix a puncture etc. - CO confirmed that in the Summer Term he will include a workshop on social networking sites for year 5/6 and that would need to be carefully planned to take account of the recent incident at school involving social networking sites. - In the morning there was an internet safety day. Year 6 have phones that they are required to drop into the office. - SL what are the plans for the next sessions? CO confirmed it will be in the summer term now and will focus on year 6 transition.	
	AOB Date of next Meeting: Thursday 26 th April 2018	

Actions:

Action 1 CO to circulate SDP when completed

Action 2 CO to circulate ASP data in suitable format.

Action 3 Co investigate linking Risk Register to SDP

Action 4 CO to report to SL detail Safeguarding.

Action 5 MR to investigate planning permissions.

Action 6 Clerk to research DBS subscriptions.

Action 7 CO to organise a Trust letter requesting timescales of eternal services.

Action 8 IW to liaise with Hanna Dillon to offer S&L support.

Action 9 VM to arrange timetable for 1 hour Let's Think in English session that Governors to monitor.

Signed:
Chair of Governors

Dated: