

**‘Inspiring the individuals of today, for a better society tomorrow’  
Aspiration, Belonging, Collaboration**

**Minutes for the Oldway Local Standards Board Meeting on Monday 3<sup>rd</sup> February 2025  
Meeting to be held in the Conference Room at 5.00 p.m**

**Present:** Becky Ross (Chair), Nathan Burden (Vice Chair), Rebecca Read, Addison Tailford, Emma Bamber

**In attendance:** Chris Hallett (Deputy Head), Faye Steele (Governance Professional),

**Apologies:** none

Spring 01	Welcome	
Spring 02	To receive and sanction any apologies for absence. No apologies received.	
Spring 03	To declare and discuss any business interests that may be applicable in accordance with the Governance Handbook <i>‘conflicts of interests do not just relate to financial benefits but can arise where an individual’s personal or family interests and/or loyalties conflict with those of the governing body’.</i>	
Spring 04	To receive agree and sanction <a href="#">Minutes</a> of the Meeting for the 14 <sup>th</sup> October 2024 Minutes sanctioned as an accurate record.	Mins agreed.
Spring 05	Appoint Chair and Vice Chair. Becky Ross was voted in as Chair. Nathan Burden was voted in as Vice Chair.	BRoss Chair NB Vice Chair
Spring 06	To discuss any Matters Arising from the LSB Meeting 14 <sup>th</sup> October 2024 Actions: A1 Bullying data for next meeting, CH. – Head report. A2 Sports report signature, FS – roll over when KW returns. A3 MV dates, FS -updated. A4 FS to make contact with SEND re Bread. Completed. A5 FS to update link teachers and circulate. Completed.	
Spring 07	To discuss any queries that may arise from the <a href="#">Head of School report</a> update to report on: Start with good news: <ul style="list-style-type: none"> <li>Sarah Ryder (school improvement partner) came into school to look at Maths. Maths is not top priority on SDP but concern was that writing is overtaking everything). Sarah said the school is unrecognisable from 18 months ago. Culture, routines, behaviour, as well as teaching and leadership is so different. Sara praised the interactions, quality of books</li> </ul>	

	<p>and conversations. BRoss echoed those sentiments, governors have seen the change too.</p> <ul style="list-style-type: none"> <li>• Oldway has double the SENDCo capacity, this is making such a difference.</li> <li>• Heritage book launch with spotlight was positive.</li> <li>• Very low point after Christmas with posts on Spotted Paignton.</li> <li>• Staff more prepared to take ownership of things.</li> <li>• Kindness runs through the school.</li> <li>• Year 6 results are looking better, currently in the middle of mocks. Hannah has done a fantastic job at structuring the week and making sure all access needs are met. Using these mocks to trial and modelling how things will work in the final exams week. EB predicts the results will be at least 20 % better than last year, it has been a hard year, but this will give the pupils best opportunity.</li> <li>• Sara Ryder was complementary about maths in Early Years and Year 1, Eve is having incredible effect as a leader. Everything has been thrown at Read, Write Inc in Year 1. Many pupils have met their end of year target already! Year 1 have the best start because they have been at the start of change for everything and will have had the full package. Data shows it is all working. EB confirmed that masses of progress can be made with Year 6.</li> </ul> <p><b>Head report:</b></p> <ul style="list-style-type: none"> <li>• BRoss, discussion on a new Cared for Children, should BRoss be made aware. EB to notify.</li> <li>• Pupil numbers for next year - 73 for Reception (3 classes), with 150 on all 3 choices, back to 3 classes next year.</li> <li>• NB questioned if Oldway is having to go further for the admissions numbers? EB confirmed that during visits, it is made clear that they have options as the birth rate is so low. Looking good for numbers for next year.</li> <li>• EB held a parent forum today and no one attended, which equals no complaints.</li> <li>• Formal Complaint recognition.</li> <li>• Staffing – HLTAs staff the PPA for teachers, teachers are offered 1 day at home for PPA. Very generous offer. HLTA cover has been a challenge and we are just getting back to having all HLTAs back on board. This model works well. AT highlighted that other Trusts are now starting to have this discussion, Oldway are ahead of the game! CH explained how behaviour spiked when all teachers were not there in, a change up has allowed for better management across the year groups.</li> <li>• External suspensions - BRoss usually gets a notification about suspensions. Action, EB to notify BRoss. EB will always try to keep suspensions internal. NB questioned the criteria for internal and external suspensions. EB confirmed an internal suspension is about removing the pupil from the class, and educating them about what has gone wrong. 16 internal suspensions involved 8 pupils. An external suspension is used when the pupil has carried out an incident of violence, the pupil cannot stay in the school. Greater SENDCo capacity has allowed the team to look at pupil needs and meet them better to avoid these flare ups. The pastoral team offer a 'by invitation only' lunchtime provision for pupils that struggle. CH gives the day to rejig the provision and out something in place that will avoid that behaviour again.</li> <li>• Suspensions are also about showing the community, pupils, other parents and staff, that certain behaviours are not acceptable.</li> <li>• Behaviour incidents – EB confirmed a dramatic drop from Autumn 1 to Autumn 2. The playground improvements that CH has put in place has made a huge impact and has transformed playtimes and lunchtimes, with a direct impact on behaviour. CH confirmed the disputes we have now are purposeful conversations about sharing and learning.</li> </ul>	<p><b>A1 EB notify BRoss on suspensions</b></p>
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<p>Spring 08</p>	<ul style="list-style-type: none"> <li>• AT asked EB if everything has settled after the attendance letter? Are the staff involved ok and feel supported? EB confirmed the letter was circulated and it should not have, it was a mistake and lots of lessons have been learned. EB responded, personally to each one of the 40 complaint emails, because they went through the correct process. The complaints that came in via social media caused confusion and upset. CH confirmed that lots of staff emailed to check in on EB.</li> <li>• NB questioned the control of staff being able to send out messages to all parents – giving the example of the damage a disgruntled member of staff could do. EB confirmed that everyone that needs to know the system, does in fact know how to use the system now. NB started a discussion on the access of staff to send to all parents, disgruntled staff etc? Area of consideration for EB.</li> </ul> <p><b>Attendance</b></p> <ul style="list-style-type: none"> <li>• Attendance overall has improved, it is above national, but remains an area of focus. There are 2 staff members on attendance all the time. There are tricky stories behind the attendance and there is a significant amount of family support work that goes on. Oldway does have a Torbay Attendance Improvement Officer, which is working really well and a point of contact for us. The Officer is on hand to discuss the tricky cases, and meet with families to discuss attendance.</li> <li>• EB confirmed the constant work going into the persistent absence cases.</li> </ul>	
<p>Spring 09</p>	<p><b>Heads to provide termly reports on online safety filtering &amp; monitoring in line with KCSiE changes</b></p> <ul style="list-style-type: none"> <li>• EB shared explained and filtering report. Eva filters the report – e.g. when world war II topic is picking up the searches for ‘bomb’. EB to consolidate a headline for the Heads report. <b>ACTION.</b> AT confirmed he discusses the filtering and includes in his link report every term too.</li> <li>• Rules around phones being handed into teachers was discussed and will push this tomorrow.</li> <li>• Online behaviour at the weekend, is causing challenges.</li> </ul>	<p><b>A2 EB include filtering report headline in Head report</b></p>
<p>Spring 10</p>	<p><b>Standards Committee update, focus for Monitoring Visit:</b></p> <p>Update: In the absence of a meeting in January, SB circulated a report for the Committee.</p> <p>Monitoring Visit focus: <b><i>The main focus would be greater depth writing. What are the school doing to increase the number of pupils working at the higher standard and can they see these actions happening in class and when they speak to identified pupils. Could they also look at the revised pupil premium strategy for the school so they are aware of this.</i></b></p> <ul style="list-style-type: none"> <li>• Greater depth writing follow up from the MV. EB was concerned that it was not being assessed enough. NB can see the KS2 results are moving, (data on the website). EB felt the results last year were shocking in KS2, this was the rationale for all the changes made this year. Combined figure of 44% is not acceptable. On a good day, the data is 75%, with a very confident on 65%. CH to share presentation on MV. <b>ACTION. Completed.</b></li> <li>• Combined GD requires work and much higher ‘expected’ too. NB questioned if comments should be added to the data on the website, out of context it is not a positive message, with comments it could be a very positive message. NB confirmed eh page is the third hit on google and all</li> </ul>	<p><b>A3 CH share the presentation</b></p>

	the good things going on in school are further day. EB to consider the website and comments. <b>ACTION.</b>	<b>A4 EB consider website data context comments</b>
<b>Spring 11</b>	<b>Governor Link Role updates</b> <ul style="list-style-type: none"> <li>Safeguarding Link Governor – to provide termly update to Safeguarding Link Trustee (Paul Garside)</li> <li>H&amp;S Link Governors – to provide termly update to FAR Committee</li> <li>SEN Link Governor – to provide termly update to SEN Trustee (Pippa Bennett)</li> <li>Online Safety Link Governor – to provide update to FGB meeting.</li> </ul> <b>Link Governors to feedback on their termly report</b>	
<b>Spring 12</b>	<b>Report on <a href="#">Trustee/Governor Expenses</a></b> Policy & form in Governor Hub.	
<b>Spring 13</b>	<b>Acknowledge policy updates</b> Data Protection Data Breach Recruitment and Selection Pupils/Parents Privacy Policy Sexual Harassment and prevention in the Workplace Private Hirers Freedom of Information Records Management Information Security incorp Technical Security Minibus Online Safety Administration of Medicines Collective Worship Outdoor Education Supporting Pupils at School with Medical Conditions  <b>Oldway Primary School</b> Oldway Admissions Policy 25/26 – due to be confirmed Feb 2025.	
<b>Spring 14</b>	<b>AOB</b> <ul style="list-style-type: none"> <li>Governor Hub – FS explained the changes from Governor Hub to Microsoft 364 and Teams, communication and time lines have been circulated.</li> <li>Early Adopted Breakfast Club - open for all breakfast club is a funded idea. The Trust signed up for the scheme and was allocated 60p per child per day (to fund breakfast and staffing). EB has raised her concerns and this will not be rolled out until it is forced by Government, in the hope that it will be funded and viable.</li> <li>AT – during Safeguarding catch up, ER explained her gratitude for the support and supervisions, she talks to staff all the time. She feels very supported so thank you! The shared room has a real positive impact and everything is joined up now.</li> </ul> <b>Standards Monitoring Visit Dates:</b> Thursday 22 <sup>nd</sup> May 9.00am  <b>Date of next Meeting:</b> Standards Committee for Becky Ross - 25 <sup>th</sup> February 2025 at 9.00am Meeting - Monday 9 <sup>th</sup> June 2025 at 5.00pm	

**Actions:**

**A1 EB notify BRoss on suspensions**

**A2 EB include filtering report headline in Head report**

**A3 CH share the presentation**

**A4 EB consider website data context comments**

Signed: B.Ross

Date : 9<sup>th</sup> June 2025

Chair of Governors