

'Inspiring the individuals of today, for a better society tomorrow'

Minutes for the Oldway Local Standards Board Meeting on Monday 14th October 2024 Meeting to be held in the Conference Room at 5.00 p.m

Present: Becky Ross (Chair), Rebecca Read, Addison Tailford,

In attendance: Chris Hallett (Deputy Head), Faye Steele (Governance Professional),

Apologies: Nathan Burden, (vice Chair), Jonathan Summers, Simon Wallace.

Autumn 01	Welcome	
	CP resignation received and confirmed.	
Autumn 02	To receive and sanction any apologies for absence Apologies received and sanction for JS and NB. No apologies received from SW.	Apols JS, NB
Autumn 03	To declare and discuss any business interests that may be applicable in accordance with the Governance Handbook 'conflicts of interests do not just relate to financial benefits but can arise where an individual's personal or family interests and/or loyalties conflict with those of the governing body'.	
Autumn 04	To receive agree and sanction Minutes of the Meeting on the 10 th June 2024 Minutes were agreed and electronically signed as an accurate record.	Mins agreed
Autumn 05	To discuss any Matters Arising from the LSB Meeting 10 th June 2024	

Actions:

A1 EB update on fining – Torbay rule, required to get explicit permission from parent to share attendance information, to be able to fine. Holiday fining is easier. Ongoing. A2 EB to share Marking Policy with FS and Governors. Update-completed.

A3 Add marking to Autumn term MV. Completed.

A4 BR to circulate MV notes. FS put succession planning on an agenda this year.

Autumn 06

Elect Chair and Vice Chair – next time due to apologies.

Autumn 07

Agree to adhere to:

- the Terms of Reference for the LSB to be confirmed
- agree to LSB Code of Conduct, please log into Governor Hub and follow the instructions in this walkthrough
- the Tasks delegated in the **Scheme of Delegation** to the LSB by the
- Read and sign the new KCSiE. Please log into Governor Hub and follow the instructions in this walkthrough
- Update your Business Declarations. Please log into Governor Hub and follow the instructions in this walkthrough
- **Declarations of Business Interest complete**

https://forms.gle/vvVxYYQhwD4isrXV9

Autumn 08

To discuss any queries that may arise from the Head of School's Report

- Ofsted was a real highlight towards the end of the year and bought great deal of camaraderie and celebration between staff. The School was and continues to be in a good place. There are some really high needs behaviour that is sapping EB and CH time, which stops new initiatives by not having the time to put into them.
- Personal development and behaviour is still making good progress with systems in place.
- Quality of education is a focus of the SDP this year.
- BREAD questioned of behaviour is more of a problem in September? EB explained the tricky behaviour last year and moved this year group to 4 classes. This has helped, 6 pupils have now settled and more extreme behaviour is being shown for 5.
- EB has processed 6 suspensions in 2 weeks. EB had already looked at part time time-tables and attended 'risk of exclusion' panels, these decisions are never taken lightly.
- SDP priorities are the quality of education. EB has bought an off the shelf curriculum for Science, Geography, History and Art from United Curriculum. The teachers are getting on with it, this package removes the need for planning but takes the creativity out of teaching. Tis is being using across the Trust schools.
- EB looking at Teaching and Learning of writing, which is a yearlong project. Assessment goes hand in hand and will look at feedback and assessment of writing and spoken language curriculum.
- EYFS continues to be best practice and adopted a similar approach in year 1, which is going well.
- There is a new year 6 team, intertwining SATs all the time, CH is supporting writing and moderation workshops are planned, but this is hamstrung by the severe behaviour. AT questioned if the pupils can be move from the situation? EB confirmed they are being taken out of classrooms, but are running around the school site, and showing great defiance to the rules. The parent's engagement was discussed.

- AT questioned if diversity is included in United Curriculum? EB confirmed it was.
- EB explained the new SLT structure this year.
- Nursery is bigger 40 pupils, BRoss **questioned** if Nursery has settled into the bigger group and split rooms? EB confirmed it has settled.
- Swimming update, the swimming teacher has resigned. Some parents are not happy with choice to use teaching staff rather than parent helpers.
 Swimming is happening, but it's not where needs to be.
- Pastoral team 1 staff member has left and recruited a member of staff but have to back fill that vacancy.
- Increased HLTA structure, which is working well.
- PPA structure is changing to give teachers 1 day at home per fortnight all agreed this is excellent for well being.
- 5 new appointments have been made.
- Staff absence is not a problem.
- Attendance Insite (new software) will give better data. There are 2 staff members working on attendance all of the time. AT confirmed that if attendance is 2% better than last year then you are having an impact. There are a couple of part time time-tables that need to be carefully managed.
- EYFS phonic and multiplication checks are all good news.
- The big issue is KS2 SATs, EB needs to find a solution to behaviour to avoid it affecting teaching. 1 x pupil has been suspended today and 2 were removed from class room.
- No LADO referrals.
- Parent forum is happening next week.
- Personal Development team has been set up and is solid.
- CH does a great job with pupil voice.
- 3 fixed term suspensions reported in the Head report has risen to 6.
- EB will have bullying data for next meeting. **ACTION.**
- EB updated LSB on social media frustrations.
- Finances update HLTA roles have been increased to decrease supply costs.
- Residential at Heatree next week. Moving to PGL in North Devon next vear.
- Funding is very tight.
- Discussion followed about transparency around finance throughout the Trust. Heads had a meeting last week and it was clarified that it wasn't within the remit and LSB remit to challenge as GAG pooling sits with the Trustees. EB explained that it was not as unfair as initially thought, but also fed back that if OPS was not part of the Trust, OPS would benefit financially and the other 2 schools would lose out. EB did everything she could and will keep talking about finances it, if EB is in desperate need of anything, if she goes to SB he will usually approve it.
- New lift has been installed. Large donation of office furniture has been received from Francis Clark. Inclusion spaces have been developed. Staff have been brilliant about moving classes. AT questioned the lack of space for interventions and meetings. EB confirmed it is better.
- BR sent an email to JC to challenge the decision to allow a boiler to run to failure, mitigating action is radiators and heaters.
- NB questioned Sports festivals EB confirmed they have moved from South Devon College to Paignton Academy.
- NB questioned stones thrown over Oldway gardens. EB confirmed that it was not a massive issue and dealt with.
- NB questioned Sports Premium report signed by him? FS to investigate. **ACTION.**
 - Current challenges with SENDCo discussed. EB explained that like behaviour, this falls onto EB and CH time and a layer is missing. All 3

A1 Bullying data for next meeting

Question

Question

A2 Sports report signature

SENDCos will be on maternity leave at the same time and SEND Admin role due to go on maternity leave. This requires some movement in the SEND Team and KS has taken on a SENDCo role at RPS rather than her strategic Inclusion Lead role across the Trust.

Autumn 09

Standards Committee update, focus for Monitoring Visit:

All schools: Focus on the experience of SEND pupils in the classroom – Are lessons adapted? Is support available when needed?

Oldway: Year 6. There is additional provision in Year 6 to support standards being raised.

Is the school's plan being delivered.

 Oldway targets from Standards Committee. Year 6 are carrying out early SATs papers, very difficult to set a GD target. At moment the whole team is focussing on challenging behaviour, with not a lot of flexibility for tutoring.

Marking focus was an action from previous minutes.

Monitoring visit dates were discussed and agreed. FS to update and circulate. **ACTION.**

A3 MV dates

Autumn 10

Governor Link Role updates

- Safeguarding Link Governor to provide termly update to Safeguarding Link Trustee (Paul Garside)
- H&S Link Governors to provide termly update to FAR Committee
- SEN Link Governor to provide termly update to SEN Trustee (Pippa Bennett) - Bread SEND until next meeting. FS send an email to KS and Lynne and into BRead and CC in Pippa and ask for meeting and If Pippa wants report to me or her or meeting with BRead. ACTION.
- Online Safety Link Governor to provide update to FGB meeting. NB to take Maths.
- Complete Calendar of Link Governor contact for all Link Roles. Link Governors to provide a short summary of termly contact.
- FS to update contacts. **ACTION.**

Autumn 11

Report on Trustee/Governor Expenses

Policy & form in Governor Hub.

Autumn 12

Acknowledge Policy updates -

Code of Conduct (approved by email Sept 24)
Governor/Trustees Expenses

Intimate Care

Low Level Concerns

School Uniform

Sexual Violence & Sexual Harrassment

Equalities Policy and Objectives

Whistleblowing

Complaints

H&S

Oldway Primary School

Admissions 26/27 Child Protection and Safeguarding SEND Local Offer 24 – TBC SEND Information Report 24 - TBC A4 FS to make contact with SEND re Bread

A5 FS to update link teachers and circulate.

Autumn 13

Level 2 Child Protection training/refresher. Mandatory training. All governors to complete, link shared via Governor Hub from FS.

Autumn 14

AOB

- Training available /booked.
- Monitoring Visit procedures
- Website Bio/photo.

Standards Monitoring Visit Date:

Monday 25th November 2024 at 09.00am Monday 27th January 2025 12.30pm

Date of next Meeting:

Monday 3rd February 17.00pm

Actions:

A1 Bullying data for next meeting, CH.
A2 Sports report signature, FS.
A3 MV dates, FS.
A4 FS to make contact with SEND re Bread
A5 FS to update link teachers and circulate.

Chair Signature: Becky Ross **Date:** 3rd February 2025