



‘Inspiring the individuals of today, for a better society tomorrow’

Draft minutes for the Oldway Local Standards Board Meeting on Monday 12th June 2023
Meeting to be held in the Conference Room at 5.00 p.m

Present: Becky Ross, (Chair), Emma Bamber (HoS), Nathan Smith (vice Chair), Maria Bailey, Katy Melsome, Becky Read

In attendance: Stewart Biddles (CEO), Faye Steele (Governance Professional),

Apologies: Simon Wallace

Summer 01	Welcome	
Summer 02	To receive and sanction any apologies for absence Apologies received and sanctioned for Simon Wallace.	Apols SW
Summer 03	To declare and discuss any business interests that may be applicable in accordance with the Governance Handbook March 2019 <i>‘conflicts of interests do not just relate to financial benefits but can arise where an individual’s personal or family interests and/or loyalties conflict with those of the governing body’.</i>	
Summer 04	To receive agree and sanction Minutes of the Meeting for the LSB Meeting 20th February 2023 Minutes of the meeting were agreed and electronically signed as an accurate record of the meeting.	Mins agreed
Summer 05	To discuss any Matters Arising from the LSB Meeting 20th February 2023 Actions: No Actions	
Summer 06	Debbie Jackson Pupil Premium Champion - update <ul style="list-style-type: none"> • Additional teacher in Year 6 moved to Year 5, required after gaps analysis. • RWI – daily fast track tutoring for children that haven’t moved groups, many children have moved groups. • Training TAs on a daily basis to deliver RWI. DJ coaching them during the week. • All Reception and Year 1 children have a book to build up a library. • NELI – all children made good progress. Lots of data available to show it works - EY focus. It ensures children have the language they need. TAs struggle a bit as the programme has progressed but children have got better. • Attendance monitored fortnightly, lower than whole school attendance by few %. Re vamping approach to attendance next academic year. • The South West as a whole has the lowest attendance. 	

<p>Summer 07</p>	<ul style="list-style-type: none"> • OPS is broadly similar to SLA and RPS, SLA is a bit higher. • It is proving difficult to make a big impact on absence. • Riviera 70 is a real success story. SB explained how the PP champion agreed on the 70 activities. • SP will take over PP in September and DJ will lead early reading – SP does PP at Roselands already. • BRoss wants results from RWI so far – to see the impact. ACTION. <p>To discuss any queries that may arise from the Head of School's Report, to include:</p> <ul style="list-style-type: none"> • update on Safeguarding, CLA, SEND & Pupil Premium • To report on Health & Safety/ Accident reporting • Pupil & Staff wellbeing <ul style="list-style-type: none"> • Hiscoke family update. OPS is supporting the family and then supporting the class. BRoss questioned how the staff are being supported? Staff are supporting each other and all staff have been offered counselling. EB supportive staff and support received from the trust. • Recruitment discussion – low recruitment. Full staff from September. • BRead questioned SLT restructure – BRead? EB is growing SLT rather than shrinking it. EB - most important Teaching & Learning is as good as it can be, core of what we do must be excellent. Phase leader structure going forward. • 3 Assistant Heads. 1x Deputy Head. All substantive posts. • BRoss questioned the heavy reduction in numbers of TAs? EB - lost 8-10 and not replaced them. Discussion on funding impact. KM questioned if TAs left under own steam? EB - yes, all sorts of reasons, retirement, moved out of area, some change in career. • SB – budget decision was made not to renew any fixed term contract ending, due to natural reduction in TAs, all fixed terms have been offered jobs. • SB explained funding and budgetary implications. Trust energy costs increase from £63k to £160k. Support staff pay increase £1920 per person, again this year, so a total of £180k across the trust. Teacher pay increases, 4% is an extra £80k. Cost of resources such as paper has gone up etc. The Trust is operating a tight budget and is keeping reserves in line with our policy, required to set a balance budget for September. • Discussion on impact on staff morale. • NB questioned if it is a sustainable solution? SB unreasonable ask, the pay awards require some extra funding that is not available, this is to the detriment of our staff. Potentially coordinated strike in September. NEU balloting in July. • LADO role to check up on. Appropriate action taken. • BRoss questioned CW and AD moving to RPS? Movement within Trust is a positive benefit. • KM questioned well-being of a specific teacher – EB checking in on her. • BRead – staff survey – asked to see the results – EB will bring to next meeting. ACTION. <p>Attendance</p> <ul style="list-style-type: none"> • Persistence absence decreased over the year (attendance below 90%). There has been a big push all year and year leads talking to parents. Anxiety is on the increase, for parents and children. SB - persistent absence (national figure) is about 20% and OPS is below this. High needs children struggling to come in. The approach to attendance is changing. Attendance will move in house with the Head and Deputy to take a lead on parent meetings. 	<p>A1 impact of RWI</p> <p>Question</p> <p>Question</p> <p>Question</p> <p>Question</p> <p>Question</p> <p>Question</p> <p>Question</p> <p>Question</p> <p>Question</p> <p>A2 EB bring staff survey result to next meeting</p>
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	<ul style="list-style-type: none"> • BRead what brought the figures down? EB - Year leaders were calling the parents and asking what they could do to help. Part time timetable affects this figure – really high needs and cannot cope with a whole day. • Holiday requests are huge, 1 per day, all year round. EB understands many families cannot afford a holiday out of term time but a blanket no is policy. Fines discussion, protocol and difficulty, Torbay is different. • Part time timetable for 5 pupils. • Attendance policy update. • SCR has been checked and all up to date, safeguarding training up to date. • Site walk with JC in the last week and the site has no safeguarding issues and no concerns. JC has IOSH qualification, policies are up to date. • Reminder to speak to EB if you have any concerns, or CEO or Chair through Faye if you have concerns. <p>T,L & Assessment</p> <ul style="list-style-type: none"> • Phonics screen this week in year 1. Part of normal routine. • Year 4 multiplications questions online at speed this week. • September going to have a coaching model so all teachers will have a drop in and sharing good practice. Trust changing appraisal policy and process, coaching will become the appraisal process. Policy will be in place by September. EB – it's good to develop all teachers, to feel heard and supported, more of a professional discussion. • BRoss questioned the English hub? Local English hub paid for part of RWI programme, watching teachers doing phonics and supporting and they are RWI gurus, they are coming in for free. • EB got money from RWI interventions for year 5/6. • BRead are all teachers trained? EB all TAs are trained, Nursery, Reception and Years 1 and 2 are. Bit of teacher shuffle so new staff need a block of training again. • BRoss – uptake on amazon wish list – EB few every time we send the link, 30/40 books in so far. Funding a set of books for each class every term. • BRead deep dives? History is a bit disappointing and needs some work. PE good, Maths good. Inspection team is variable, conversation with EB to pick which subjects. <p>Leadership & Mgt</p> <ul style="list-style-type: none"> • BRoss EYFS changes? EB - Eve is questioning everything – really good, making sure reading is in place, firming things up. Conversations around Trust/School or changeable things. Meeting with EB to look at EYFS curriculum as it is very different. • Nursery being run by known adults at the moment – UQT. Eve is in and out and keeping an eye on things. <p>TIS training</p> <ul style="list-style-type: none"> • Well received, new behaviour policy for September will be changed accordingly. • KM national carers week last week – discussion on young carers in school. • BRoss PSHE lead, Personal Development Lead from Sept. KM from SLA will come and front it for OPS. Very knowledgeable. • GDPR breach today. • Residential accident. SB changed our procedures. May get some litigation. <p>*****Part II Confidential Minutes*****</p> <ul style="list-style-type: none"> • BRead changed of approach to suspension due to TIS training? EB doing everything in her power to only suspend internally, and doing the restorative work with them. Problem is with high needs child with Autism diagnosis, internal suspension with different adult is very hard. • TIS relationship building and restorative conversations. • Expansion of school day 5 minutes. 8.45 – 3.15pm from September. 	<p>Question</p>
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Summer 11	<ul style="list-style-type: none"> • KCSiE update read on Governor Hub. • Level 2 Safeguarding for Governors on Governor Hub. • Prevent • Business Declarations 	
Summer 12	Training upcoming/attended	
Summer 13	<p>AOB SB thank you for your time, we are fully aware of the commitment and time it takes you all.</p> <p>Dates to be confirmed once agreed 19th July 2023</p> <p>WIFI : Guest retoldway</p>	

Actions:

- A1 EB/DJ provide impact of RWI for BRoss.
- A2 EB bring staff survey result to next meeting
- A3 BRead write up and send LD notes to FS
- A4 BRoss write up H&S and Safeguarding notes and send to FS
- A5 FS email contacts for KM
- A6 NB music, write up notes and send to FS
- A7 NB arrange DT visit

Signed: Becky Ross
Chair

Date: 16th October 2023