

'Inspiring the individuals of today, for a better society tomorrow'

Minutes for the Oldway Local Standards Board Meeting on Wednesday 10th February 2020 Meeting to be held in the Conference Room at Oldway Primary School at 5.30pm

Present: Tanith Byles (Chair), Sam Meyer (HoS), Maria Bailey (VC), Kayleigh Hines, Becky Ross

In attendance: Faye Steele (Clerk)

Apologies: Rupert Davies, Amanda Coote, Robyn Dale

Spring 01	Welcome	
Spring 02	To receive and sanction any apologies for absence	RD, AC, RDale
	Apologies received and sanctioned for RD.	
	Apologies sanctioned for AC and RDale.	
Spring 03	To declare and discuss any business interests that may be applicable in accordance with the Governance Handbook March 2019	
	'conflicts of interests do not just relate to financial benefits but can arise where an individual's personal or family interests and/or loyalties conflict with those of the governing body'.	
Spring 04	To receive agree and sanction Minutes of the Meeting for the LSB Meeting 14 th October 2020	
	Minutes of the meeting on 14 th October 2020 were agreed and signed as an accurate record.	
Spring 05	To discuss any Matters Arising from the LSB Meeting 14 th October 2020 Actions:	
	A1, Clerk to circulate Scheme of Delegation after the Trustees meeting - completed.	
	A2, Clerk to circulate Expenses Policy and claim form - completed	
	 A3, Clerk to circulate electronic Business Declarations for all to sign – completed. A4, Clerk to bring skills audit results to next meeting - circulated. 	
Spring 06	Term of office due to expire for AC and LS and 31/01/2021	
	LS resigned from role as Governors. All Governors offered their thanks to LS for her valued input during Monitoring Visits over the past 4 years.	LS resigned
	AC absent so roll over to next meeting – ACTION.	A1 AC renew
Spring 07	Scheme of Delegation	term of office
	Updated and circulated.	
	Main update is that LSB are now responsible for approving Local policies.	
Spring 08	Report on Monitoring Visit, to include any Link Governor feedback linked to SDP	
	• SEND – AC	
	Pupil Premium – MB	

- Data & Standards TB, BR
- Curriculum TB
- Arts AC
- Safeguarding & CLA KH, RD

Still to allocate link roles to RD.

Pupil Premium - MB

- £40K on chromebooks from OSF.
- KM is contacting families and signposting for support where needed.
 Follow up with calls/emails so no family falls through the net.
- Cannot be certain that work is being completed independently, but can provide support and encouragement.
- The level of Pupil Premium engagement is lower as can be viewed as
 difficult but google classroom make access instant, the difficulty is not
 seeing pupils in the flesh to assist or ensure they are not struggling. Being
 mindful of family situations and where families are finding it difficult.
- All pupils that are part of the Rainbow room are in school except 1.
- MB asked what would make it better? The answer was qualified teachers will be the best solution, when everyone is back to school it is the qualified teachers' input that will enable [pupils to move forward with their learning.
- KM is in control and clear on what is happening.

Safeguarding - KH

- KH contacted KM.
- Discussed followed on children accessing early help but not with a social
 worker but have extra needs. It is these families that are struggling the most it
 would appear. 18 meet the level, 3 are just on the threshold and 14 of those
 18 are in school. KM has daily or very regular contact with ones not in school
 and attendance officer provides support also. There is only 1 family KM is
 struggling to engage with.
- The children that are attending school are doing really well. It was reported that 3 children are struggling with dysregulated behaviour, but there is enough staff support for them. KM and pastoral staff feel supported because of lower of children to adults.
- Mindful of young carers, often parents are upset and young carers are managing their feelings too.
- At the start of term there was panic and daily routine was firefighting but routines have calmed, day to day going well.
- There is higher social work input involvement.
- Feed a child scheme was discussed.
- There was an incident with google classrooms, the incident was efficiently dealt with by the member of staff concerned.
- Half termly meetings with other schools are continuing.
- KH asked KM how she can support her role? KH offered support to source a resource or signpost for assistance.
- KM felt very well supported by SM.
- SM regardless of needs, the biggest factor for all struggling is those with mental health difficulties, impact of mental health on children and their engagement. Children will need support when return.

Data & Standards - TB

- Data is a bit up in the air at the moment.
- All Governors received Curriculum training from DW after the AGM and had a report on the recovery curriculum.
- TB provided her assurance that all the impacts are being considered.

Spring 09

To discuss any points of particular interest or queries that may arise from the Head of School's Report, to include:

- update on Safeguarding, CLA, SEND & Pupil Premium
- To report on Health & Safety/ Accident reporting
- Pupil & Staff wellbeing
- Update on re-opening school from September, risk assessments, breakfast and afterschool care.
- COVID plans/ procedures, bubbles, symptom reporting, positive test confirmation procedures, isolation procedures etc.
- Catch up premium spending
- TB commented on the new pupils gained since September. SM explained the pupil numbers were below PAN so there was a big push to go to 32 per class, the knock on effect is increased income. SM will choose to reduce numbers of pupil on roll in future if possible. SM explained the balance between extra work and extra income. SM explained the processing of moving schools within Torbay.
- The increase in SEN numbers was expected due to new Reception/Nursery pupils. SEN number within Oldway are broadly in line with National average.
- TB did comment on the high EHCP numbers, SM explained this is treble the National Average. KH questioned how many are waiting to be processed -1 agreed and 1 coming through.
- Discussion followed on additional teaching time interventions, currently each year group have open classes and a staffing team classes as a bubble. That bubble will provide intervention, teaching and non-teaching (making calls to parents and carers).
- Discussion on the possibility of moving back into normal roles from 8th March 2021. SM explained how difficult it will be if school is to open to all children with staff still shielding. Clinically vulnerable will still be required to work from home. The challenge will be to satisfy 10% ppa time, noncontact time, intervention teaching etc without a full team.
- New appointment 1 x full time teacher for summer term for core and intervention work. SM explained it is teachers have the biggest impact on outcomes.
- Discussion followed on recovery. SM explained extended school day and working in the holidays does not impact the outcome. Quality first teaching in class, plus arts and play is the recovery strategy. Best teaching in most efficient way. Getting back to normal and not mentioning catch up.
- PSHE teacher is back after maternity leave, always had PSHE in place but statutory updates and now ensure that is in place and embedded. This is a focus of the non-pupil day on Friday, centred around circle time and nonstructured contact and discussions in a safe way. Wellbeing, mental health and the importance of PSHE activities reconnecting with staff.
- Focus on PPG and use of the grant. Catch up premium needs to go in PPG report to show how being spent. MB wants to speak to teachers about what is working. DJ has done a good job.
- Medical room upgrade is delayed problem with logistics and being without a caretaker creates problems, also trying to minimise visitors.
- The current SDP is important, as are the priorities, but it was written in July when plans were laid out for a normal year, doing as much as we can and as best as we can.
- Phonics is going really well, showing it is embedded across school, and a
 high priority during remote learning lessons. Summer term focus will be
 the writing focus spelling and handwriting. Needs to be face to face and
 in the classroom.

- Maintain high standards
- Phonics
- Disadvantaged pupils
- Metacognition
- Curriculum
- Develop blended learning
- TB questioned page 5 on the SDP NFER standardised tests. SM explained using Year 3 3 x classes in the reading test, how many children had a scaled score below 90 aiming for 96 and above to be on track to meet age related expectations. In year 3 reading is a concern 27% of children on test scored below 90 some have high level of need, some don't perform on a test (have to be independent) going to be a focus when return to school fully. Number of children below 95 is work required when school returns. These children were already on teachers' radar and already in receipt of interventions.
- Same picture with Maths. 20% below 90 on maths. So allows SM to have some clear data to make decisions on interventions in place and the priorities.
- Year 4 was discussed and context provided eg number of SEN and EHCP.
- Year 5 stronger and has been a stronger cohort all the way through school. There aren't any EHCP's in that year group. Reading and Maths results are similar. No exclusions, high engagement and not high SEN children.
- Year 6 and year 5 will be given priority because other year groups have additional time over more years with our teachers.
- Year 6 data, 57% with target of 80. Year 6 don't do NFER they do previous SATs papers. Normally take at the end of the year. Currently 59% reading year 6 have scaled score of 100 and above, can add 18% too. Look at cohort and what need to work on to achieve as much as they can before they leave. Higher end scores are lower. This cohort needed a lot of support to manage motivation and behaviour challenges.
- No holiday child care expected of school staff this year, hard to find staff with capacity to do this.
- Not taking part in the Torbay civic award this year due to lockdown guidance. SM gave an explanation of Children University and comparison with Civic Award.
- SM explained the Nuffield early language intervention, focus is on oracy, Language, speaking and listening skills - huge impact across board.
 Training for staff and materials to deliver, this has been paused during lockdown.

Spring 11 Report on Trustee/Governor Expenses

No expenses to report. Expenses policy is always available in the shared drive.

Spring 12 Trustee update

- Trustee update sparked a discussion on lettings and concerns re the Pool.
- SM discussed initial thoughts on fundraising ideas, very much thinking outside the box for fundraising ideas.

Acknowledge Policy updates -

Oldway CCTV Policy – require LSB approval
Oldway Positive Behaviour Policy – require LSB approval

TB fed back on CCTV, questioning the wording. JC provided some clarity, resulting in the policy being updated.

Behaviour policy thank you SM. APPROVED

Trustee approved Policies, please see Trust website:

Admissions Policy 2022 2023

Appraisal

Capabilities

Community Use & Lettings

Disciplinary

Finance

Freedom of Information

Grievance

Job applicant Privacy Notice

Maintaining Staff in School Safely – COVID 19 POLICY

NQT Induction Policy new statutory policy addition

Recruitment

Remote Learning Policy

Workforce Privacy Policy

Spring 13

AOB

- KCSiE update read and sign all completed.
- Declarations of business interest sign all signed.
- Skills audit link email all completed.

SM wanted to thank the Governors, being a Governor can be a difficult role at any time, but especially during a global pandemic and hard times. Governors have been a huge support to SM and couldn't have done it without them.

Date of next Meeting: Wednesday 16th June 2021 at 5.30pm

Standards Monitoring Visit Date: Wednesday 19th May 2021 at 12.00

Actions:

A1 AC to standard for office for another term.

Chair Signature: Tanith Byles Date: 16th June 2021