



‘Inspiring the individuals of today, for a better society tomorrow’

**Minutes for the Oldway Local Standards Board Meeting on Wednesday 10th February 2020
Meeting to be held in the Conference Room at Oldway Primary School at 5.30pm**

Present: Tanith Byles (Chair), Sam Meyer (HoS), Maria Bailey (VC), Kayleigh Hines, Becky Ross

In attendance: Faye Steele (Clerk)

Apologies: Rupert Davies, Amanda Coote, Robyn Dale

Spring 01	Welcome	
Spring 02	To receive and sanction any apologies for absence Apologies received and sanctioned for RD. Apologies sanctioned for AC and RDale.	RD, AC, RDale
Spring 03	To declare and discuss any business interests that may be applicable in accordance with the Governance Handbook March 2019 <i>‘conflicts of interests do not just relate to financial benefits but can arise where an individual’s personal or family interests and/or loyalties conflict with those of the governing body’.</i>	
Spring 04	To receive agree and sanction Minutes of the Meeting for the LSB Meeting 14th October 2020 Minutes of the meeting on 14 th October 2020 were agreed and signed as an accurate record.	
Spring 05	To discuss any Matters Arising from the LSB Meeting 14th October 2020 Actions: A1 , Clerk to circulate Scheme of Delegation after the Trustees meeting - completed . A2 , Clerk to circulate Expenses Policy and claim form - completed A3 , Clerk to circulate electronic Business Declarations for all to sign – completed . A4 , Clerk to bring skills audit results to next meeting - circulated .	
Spring 06	Term of office due to expire for AC and LS and 31/01/2021 LS resigned from role as Governors. All Governors offered their thanks to LS for her valued input during Monitoring Visits over the past 4 years. AC absent so roll over to next meeting – ACTION .	LS resigned
Spring 07	Scheme of Delegation Updated and circulated. Main update is that LSB are now responsible for approving Local policies.	A1 AC renew term of office
Spring 08	Report on Monitoring Visit, to include any Link Governor feedback linked to SDP <ul style="list-style-type: none"> ● SEND – AC ● Pupil Premium – MB 	

- Data & Standards – TB, BR
- Curriculum - TB
- Arts – AC
- Safeguarding & CLA – KH, RD

Still to allocate link roles to RD.

Pupil Premium - MB

- £40K on chromebooks from OSF.
- KM is contacting families and signposting for support where needed. Follow up with calls/emails so no family falls through the net.
- Cannot be certain that work is being completed independently, but can provide support and encouragement.
- The level of Pupil Premium engagement is lower as can be viewed as difficult but google classroom make access instant, the difficulty is not seeing pupils in the flesh to assist or ensure they are not struggling. Being mindful of family situations and where families are finding it difficult.
- All pupils that are part of the Rainbow room are in school except 1.
- MB asked what would make it better? The answer was qualified teachers will be the best solution, when everyone is back to school it is the qualified teachers' input that will enable [pupils to move forward with their learning.
- KM is in control and clear on what is happening.

Safeguarding – KH

- KH contacted KM.
- Discussed followed on children accessing early help but not with a social worker but have extra needs. It is these families that are struggling the most it would appear. 18 meet the level, 3 are just on the threshold and 14 of those 18 are in school. KM has daily or very regular contact with ones not in school and attendance officer provides support also. There is only 1 family KM is struggling to engage with.
- The children that are attending school are doing really well. It was reported that 3 children are struggling with dysregulated behaviour, but there is enough staff support for them. KM and pastoral staff feel supported because of lower of children to adults.
- Mindful of young carers, often parents are upset and young carers are managing their feelings too.
- At the start of term there was panic and daily routine was firefighting but routines have calmed, day to day going well.
- There is higher social work input involvement.
- Feed a child scheme was discussed.
- There was an incident with google classrooms, the incident was efficiently dealt with by the member of staff concerned.
- Half termly meetings with other schools are continuing.
- KH asked KM how she can support her role? KH offered support to source a resource or signpost for assistance.
- KM felt very well supported by SM.
- SM - regardless of needs, the biggest factor for all struggling is those with mental health difficulties, impact of mental health on children and their engagement. Children will need support when return.

Data & Standards – TB

- Data is a bit up in the air at the moment.
- All Governors received Curriculum training from DW after the AGM and had a report on the recovery curriculum.
- TB provided her assurance that all the impacts are being considered.

	<ul style="list-style-type: none"> ● Maintain high standards ● Phonics ● Disadvantaged pupils ● Metacognition ● Curriculum ● Develop blended learning <ul style="list-style-type: none"> ● TB questioned page 5 on the SDP - NFER standardised tests. SM explained using Year 3 - 3 x classes in the reading test, how many children had a scaled score below 90 aiming for 96 and above to be on track to meet age related expectations. In year 3 reading is a concern 27% of children on test scored below 90 some have high level of need, some don't perform on a test (have to be independent) going to be a focus when return to school fully. Number of children below 95 is work required when school returns. These children were already on teachers' radar and already in receipt of interventions. ● Same picture with Maths. 20% below 90 on maths. So allows SM to have some clear data to make decisions on interventions in place and the priorities. ● Year 4 was discussed and context provided eg number of SEN and EHCP. ● Year 5 stronger and has been a stronger cohort all the way through school. There aren't any EHCP's in that year group. Reading and Maths results are similar. No exclusions, high engagement and not high SEN children. ● Year 6 and year 5 will be given priority because other year groups have additional time over more years with our teachers. ● Year 6 data, 57% with target of 80. Year 6 don't do NFER they do previous SATs papers. Normally take at the end of the year. Currently 59% reading year 6 have scaled score of 100 and above, can add 18% too. Look at cohort and what need to work on to achieve as much as they can before they leave. Higher end scores are lower. This cohort needed a lot of support to manage motivation and behaviour challenges. ● No holiday child care expected of school staff this year, hard to find staff with capacity to do this. ● Not taking part in the Torbay civic award this year due to lockdown guidance. SM gave an explanation of Children University and comparison with Civic Award. ● SM explained the Nuffield early language intervention, focus is on oracy, Language, speaking and listening skills - huge impact across board. Training for staff and materials to deliver, this has been paused during lockdown. 	
Spring 11	<p>Report on Trustee/Governor Expenses</p> <p>No expenses to report. Expenses policy is always available in the shared drive.</p>	
Spring 12	<p>Trustee update</p> <ul style="list-style-type: none"> ● Trustee update sparked a discussion on lettings and concerns re the Pool. ● SM discussed initial thoughts on fundraising ideas, very much thinking outside the box for fundraising ideas. <p>Acknowledge Policy updates – Oldway CCTV Policy – require LSB approval Oldway Positive Behaviour Policy – require LSB approval</p>	

<p>Spring 13</p>	<p>TB fed back on CCTV, questioning the wording. JC provided some clarity, resulting in the policy being updated. Behaviour policy thank you SM. APPROVED</p> <p>Trustee approved Policies, please see Trust website: Admissions Policy 2022 2023 Appraisal Capabilities Community Use & Lettings Disciplinary Finance Freedom of Information Grievance Job applicant Privacy Notice Maintaining Staff in School Safely – COVID 19 POLICY NQT Induction Policy new statutory policy addition Recruitment Remote Learning Policy Workforce Privacy Policy</p> <p>AOB</p> <ul style="list-style-type: none"> ● KCSiE update read and sign – all completed. ● Declarations of business interest sign – all signed. ● Skills audit link email – all completed. <p>SM wanted to thank the Governors, being a Governor can be a difficult role at any time, but especially during a global pandemic and hard times. Governors have been a huge support to SM and couldn't have done it without them.</p> <p>Date of next Meeting: Wednesday 16th June 2021 at 5.30pm Standards Monitoring Visit Date: Wednesday 19th May 2021 at 12.00</p>	
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Actions:

A1 AC to standard for office for another term.

Chair Signature: Tanith Byles

Date: 16th June 2021