

Minutes for the Shiphay Local Standards Virtual Board Meeting
Thursday 11 June 2026

In Attendance: Stewart Biddles (CEO), Louise Silvey (Clerk)

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	Health & Safety/ Accident reporting Pupil & Staff wellbeing Attendance Pupil Numbers and Admissions • 374 children on roll • 30 accepted places in reception for September 2026 • 2 year old nursery provision will begin from September 2026 SEND • X17 EHCP pupils with x1 in consultation • Further applications in process x2 year 6, x1 year 5, x1 year 4, x2 year 3, x2 year 2, x2 reception • CC asked whether there will be any additional admin resource from September to support the growing EHCP applications approval process. Can take up to 20 weeks per application. SB advised there would be. • Speech, language and communication (SLCN) is highest area of need and led to the creation of The Burrow (6.1%). Eight pupils current attending and this will increase to ten in 26/27 • CC asked what support will be in place for years 3,4,5 and 6 and whether they will be able to access The Burrow. KL explained year 3s will be able to access The Burrow and alternate provision for years 4,5 and 6 through EHCP funds • X5 children in nursery in receipt of ALFI funding • X1 child in nursery with an EHCP • X1 child on waiting list for autism assessment • X2 children on waiting list for SALT • The Balance System - TL asked whether many parents were accessing this service. KL replied that the figure is unknown. However the school has offered an office space/classroom for a SALT locality hub from September 2026 which means parents/guardians can be directed to the provision more easily. • SB advised that the SENDCO team have been nominated for a national award Staffing • Consultation for reduction in staffing has begun until 19 June 2026 • There will be a reduction of 90 hours of TA time • Staffing structure for September to be confirmed after this consultation period Attendance • Overall 95.9% / target 96% • Unauthorised holidays over May half term have impacted attendance figures • SB commented that Shiphay is still above the national average Teaching, Learning and Assessment • Writing, reading and spelling is a school development priority and an area of concern • Summer 2 term writing review to take place to identify weaker areas and understand what may be missing for the achievement of greater depth	Question Question Question
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	• Use of spelling shed to also be reviewed in Summer 2 term. This seems to be more successful in some groups compared to others • DW asked where the pupil premium (PP) students sit within the overall school results. KL replied that the gap is shortening but PP pupil results generally sit below non-PP pupils. • DW suggested teacher development could be focused on PP children • DW commented that PP children case studies will be reviewed at termly link governor meetings to provide some focus • SB commented that pupil progress meetings have a rigorous focus on PP • TL asked whether there are class intervention maps to track PP pupil progress. KL advised there are but mostly focused on SEND children and this needs readdressing Nursery Development • From September 2026 The Orchard Nursery will be expanding and accepting two year olds • Current numbers for September 2026 are 10 x two year olds, 19 x three / four year olds and still accepting applications • The trust has allocated £5000 to support this transition • CC suggested the school put out a call for donations / provisions for the nursery Leadership and Management, inc Governance • Sarah Ryder (school improvement partner) has completed her cycle of support for this year • In 26/27 Education South West will provide school improvement partner support to headteachers in the trust and Sarah Ryder will complete an annual external review • Education South West will complete a formal school review in the Summer term (11 June). SB commented that these reviews are very useful for OFSTED and for identifying areas for improvement. Safeguarding • MASH is now called Front Door • Full safeguarding training due in September 2026 • TL suggested that Keeping Children Safe in Education training be incorporated into twilight sessions	Question Question
Summer 08	Online Safety • Termly report on online safety filtering and monitoring in line with KCSiE changes. Carried forward.	
Summer 09	Standards Committee • Focus for next monitoring visit (Autumn 1 26/27) to be agreed at the next Standards Committee meeting	

Summer 10	Monitoring Visits Update June 2026 Report shared • CC commented that an afternoon visit was a different experience and that there was a different energy in school • EG suggested an afternoon monitoring visit once a year moving forward • EG suggested a focus on uniform policy during next monitoring visit	
Summer 09	Standards Committee Update, focus for next monitoring visit • Meeting didn't take place. SB provided an update to EG.	
Summer 10	Governor Link Role Updates Governors provided a short summary of termly contact (Summer 2 25/26) • Safeguarding Link Governor / Safeguarding Link Trustee - Paul Garside • H&S Link Governors – to provide termly update to FAR Committee via Faye Steele • SEN Link Governor / SEN Trustee - Pippa Bennett • Online Safety Link Governor – to provide update to FGB meeting via Paul Garside Online safety governor required to replace KF. Carry forward to Autumn term 26/27 meeting Governors to complete a termly visit with their link role contact. Next visit due in Autumn 1 26/27	A2 A3
Summer 11	Acknowledge Policy updates Health & Safety Lone Working Policy & Guidance Premises Allergy Management Gifts and Hospitality First Aid Remote Learning Acceptable Behaviour Critical Illness Discretions Managing Stress & Absences Paternity/Maternity Support Maternity Safe Touch & Physical Intervention Whistleblowing Suspensions & Exclusions Leave Arrangements Policy updates can be found on the RET website	
Summer 12	AOB • Governor recruitment - new governors needed	

	• 26/27 meeting dates to be agreed at full group board and circulated prior to summer finish. LS to circulate. • Standards Committee – 14th July 2026 at 09.00am Date of next monitoring visit: tbc Date of next LSB meeting: tbc	A4
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Actions:

A1 - EG to join SB and PG on 30.06.26 for a health & safety walkabout in school and to visit the nursery and to review the new two year old provision

A2 - Online safety governor required to replace KF. Carry forward to Autumn term 26/27 meeting

A3 - Governors to complete a termly visit with their link role contact. Next visit due in Autumn 1 26/27

A4 - LS to circulate 26/27 meeting dates

Chair Signature: E. Guppy

Date: 12th October 2026