Minutes for the Roselands Local Standards Board Meeting on Wednesday 11th February 2026
Meeting to be held at Roselands Primary School at 5.30pm.

Present: Ian Weller (Chair), Steve Atkey (Vice Chair), Pippa Bastock, (Head), Becky Langman,
In Attendance: Faye Steele (governance Professional), Danielle White
Apologies: None

Spring 01	**Welcome and thank you to JB his service to Roselands LSB** Welcome to Danielle White – co opted by the Trustees	***DW new appointment***
Spring 02	**To receive and sanction any apologies for absence** None	***No apols***
Spring 03	**To declare and discuss any business interests that may be applicable in accordance with the Governance Handbook** *'conflicts of interests do not just relate to financial benefits but can arise where an individual's personal or family interests and/or loyalties conflict with those of the governing body'.* None	
Spring 04	**To receive agree and sanction minutes of the previous LSB meeting 15th October 2025** Minutes agreed and electronically singed as an accurate record.	
Spring 05	**To discuss any Matters Arising from the LSB meeting 16th October 2024** None	
Spring 06	**To discuss any queries that may arise from the Head of School's Report, to include:** • School Development priorities update. PB has met with the School Improvement Officer and updated the School Development Plan, PB to share **ACTION.** • Everything on the SDP has been started. Pupil Numbers: • 44 Reception starters. There has been a recruitment drive to fill some spaces in the year groups. • PB was really pleased with the videographer, the video is fantastic quality and an excellent marking tool. • The open session tours were run by House Captains and the feedback was amazing. • There have been 122 applications for 1st 2nd and 3rd choices. Approx 50 first choices, hopeful to be full. SA **questioned** if the PAN is still 45? PB discussed PAN with CEO. The plan is for 3 mixed Reception and year 1 classes, there is lots of work to do. There will be implications for the current curriculum and a rolling year 2 programme. IW **questioned** the long-term impact. PB highlighted the narrative on the tours, stating this is the set up for 'this' year. Discussion followed on the teachers and how to make this work. • We find out on 31st March and prepare with draft lists, to go out to parents with an offer on 6th April. Shiphay had a mixed reception and year 1 last year!	***A1 PB share SDP*** ***Question*** ***Question***

- Home grown pupils – are pupils that started at Roselands form Reception.

Staffing:

- One member of staff on long term sickness has left their role.
- A child with an EHCP is relocating to Cornwall after half term, which will free up a TA. PB has put this TA in year 1 class to support with the highest need. This TA may also be used to cover as staff sickness rates increase during winter months.
- There have been some resignations from 0 hours contracts.
- We have an additional staff member covering the Bay for 2.5 days, this funding is linked to a child with an EHCP.
- Contracted roles have been introduced in the around the clock club so not all are on 0 hours contracts, this is to promote consistency of staffing.
- Teacher absence is 0.98% and support staff is 8.67%, this was linked to the long-term sickness staff member.
- PB explained there is no flex for cover and trying hard not to use the supply budget. By end of December, we had spent half of the supply budget. Lots of spend was HLT A cover rather than supply.
- New apprentice in the office – brilliant!

Teaching, Learning & Assessment

- Pupil progress meetings have been completed. Every pupil has been discussed, their barriers to learning have been highlighted and shred. Pupil Premium Lead and SENDCo have provided assurance that all pupils requiring intervention are receiving them.
- PB has engaged in lesson observations and learning walks with the School Improvement Officer.
- PB position is temporary until the end of the year, interview first Friday back.
- Discussion on deputy role.
- October survey discussion.
- New survey has been circulated this week.
- Child survey discussion. IW – is there anything we can do to ensure children understand. PB teachers will go through the questions so they have an understanding.

Behaviour

- 1 x permanent exclusion and internal suspensions discussion.
- Red behaviour incidents - couple of bullying incidents so pastoral support was put in place.
- New stator guidance in April 2026 on restrictive interventions, KS trained and will train HD with de-escalation. Look at CPOMS categories across the Trust and clearly identify when there has been 'holds' or 'guides' are used. PB will share key changes with Governors. DW highlighted the importance of rebuilding the relationship and not able to do in the moment. PB lower level team teach stuff, often guide, and not need a full team teach log, not restrictive and some do need a log for. DW can alter categories on CPOMS – PB that is what we will do. DW to snip and provide an example **ACTION.**
- 19 ILP in 1 class and TA will go when free to support.
- 1 child chestnut outreach support an going really well.
- Launched Roselands way, successful. Line up and legendary lines, gate welcome and greetings, positive playtimes launch this week.
- Bespoke stickers successful.
- Celebration assemblies continue.
- Inclusion SEND reports add detail.
- 7 in the Bay with an EHCP.
- Concern around emotional based school non-attendance. Lots of research and staff information on the bulletin and outlined a clear approach. Lots of work is going into this. Issue with parents who find difficult to push through the morning routine and get them into school. Parents will come in and receive supportive work.

A2 DW snip and share CPOMS instructions

	• H&S sight walk and report in. • Fire drill completed. • RIDDOR and resulting actions. • No GDPR breaches • Leaks discussion. • Discussion on roof working. • Medical tracker - no feedback from parents yet Parents & Community • Successful coffee mornings is heart-warming. • LC does a lot for children and the community engagement. • PSA are continuing with a new Chair. • EYFS shelter was in place in October.	
Spring 07	**Attendance** • Processes were not being followed, the change of previous FSW had impacted this. PB assured Governors there is a plan in place now. There is a tracking document, and a meeting every week. • The letter parents/carers receive once the pupil falls into Persistent Absence (PA) category reads with more of aa restorative approach now. • Processing fines as and when. • Reviewed responses from absence alert from parents, script and email follow up so a standard response will be received. • New strategies and rewards, celebrating house attendance in assemblies. Sometimes pupils are ill, so the house attendance route has been taken to reflect this. Start conversations with the children and not feel like they will take it out on other children that are ill. • There are a few Persistent Absence (PA) so starting with sticker charts. A member of SLT is allocated to have a positive conversation with them, so they will feel valued and missed when they are not at school. SA **questioned** the parent perspective? PB explained letters are sent home to include the impact of time off, then a meeting is arranged. PB explained the kick back from the meeting invite, but it is done with a positive and supportive approach. Language of the letter was discussed, barrier to understanding the purpose and process we have to follow. • Adding attendance to classroom doors has been powerful and attendance is celebrated on a Friday in classrooms. Teachers have a list of Persistent Absence (PA) and this is discussed at Parents evenings how this is linked to attainment and outcomes, so all parents/carers all understand and get the same message. Don't want to damage relationships. • No pupils are currently on a part time, time table. • One pupil is severely absence, and unfortunately that is due to a diagnosis of leukaemia and will be ongoing. We are hopeful for his return to school in the summer term. This pupil is currently engaging with tutor and AV 1 robot available to him.	***Question***
Spring 08	**Heads to provide termly reports on online safety filtering & monitoring in line with KCSiE.** • PB reports on filtering and monitoring reports in the safeguarding report**.**	
Spring 09	**Standards Committee update, focus for Monitoring Visit:** • PP Becky and IW came in • Sophie went through update for PP strategy. • Attainment discussion.	

	• Learning walk, route around the classrooms was clear. • Quote "medium funativity", for maximum there needs to be a computer club. • Intentional use with celebration assemblies and no unconscious bias for awarding. • IW to upload, **ACTION.** • Consistencies evidence and seeing same things in each classroom. • PB model of Trauma Informed Practice.	***A3 IW to upload MV report***
Spring 10	**Governor Link Role updates** • Safeguarding Link Governor – to provide termly update to Safeguarding Link Trustee (Paul Garside) from IW. SCR records check done. • H&S Link Governors – to provide termly update to FAR Committee from SA. Check on scaffolding and went to PB and then SB. • SEN Link Governor – to provide termly update to SEN Trustee (Pippa Bennett). FS to introduce BL to PB. BL caught up with HD. **ACTION.** • Bay is going well. HD showed insight, SEND provision is costing. • Next steps get from the SEND report, year 3 writing. • Online Safety Link Governor – to provide update to FGB meeting. IW to do after half term. **ACTION.**	***A4 FS introduce BL*** ***A5 IW Online Safety update***
Spring 11	**Report on Trustee/Governor Expenses** Policy & form	
Spring 12	**Acknowledge Policy updates –** Business Continuity Plan Supporting Pupils at School with Medical Condition Collective Worship Administration of Medicines Attendance Online Safety Redundancy & Reorganisation Recruitment & Selection SEXUAL HARASSMENT PREVENTION AND ACTION IN THE WORKPLACE Professional Growth Anti Bullying Collection	
	Roselands Primary School Admissions policy draft 2027/28 – will be confirmed at FGB 27th Feb 26	
Spring 13	**Questions for Trustees** • None	
Spring 14	**AOB** • New governor recruitment, flyer will go out again in the newsletter.	
	Standards Monitoring Visit Dates: Monday 18th May 2026 at 9.15am BL cannot make the date. Do H&S walkaround too on that date.	
	Date of next Meeting: Wednesday 10th June 2026 at 5.30pm	

	FGB for Ian Weller to attend virtually Friday 27th February 2026 at 08.00am Standards Committee meeting for Ian Weller: Tuesday 28th April 2026 at 09.00am	

Actions

A1 PB share SDP
A2 DW snip and share CPOMS instructions
A3 IW to upload MV report
A4 FS introduce BL
A5 IW Online Safety update

Chair Signature: Ian Weller ***Date:*** 10th June 2026