



**Minutes for the Roselands Local Standards Board Meeting on Wednesday 15th October 2025
Meeting held at Roselands Primary School at 5.30pm.**

Present: Pippa Bastock (Head of School), Ian Weller (Chair), Steve Atkey (Vice Chair), Jon Baldwin, Becky Langman

In Attendance: Faye Steele (Governance Professional),

Apologies: None

Autumn 01	<p>Welcome - Thanks to NR for all his support as a Governor, he is stepping down. Thanks to PM for his support, he has stepped down. IW Term of Office expires 16/10/25, extended.</p>	<i>IW ToO extended</i>
Autumn 02	<p>To receive and sanction any apologies for absence No apologies to sanction.</p>	
Autumn 03	<p>To declare and discuss any business interests that may be applicable in accordance with the Governance Handbook <i>'conflicts of interests do not just relate to financial benefits but can arise where an individual's personal or family interests and/or loyalties conflict with those of the governing body'.</i></p>	
Autumn 04	<p>To receive agree and sanction Minutes of the Meeting for the LSB Meeting 11th June 2025 Minutes were sanctioned and electronically signed as an accurate record.</p>	
Autumn 05	<p>To discuss any Matters Arising from the LSB Meeting 11th June 2025 Actions: A1 PB check on survey – Ofsted parent survey - completed. A2 FS upload Ofsted parent view – completed. A3 SA book H&S walk - completed. A4 Online Safety Governor vacancy – Ian Weller. A5 allocate link Governor roles – completed A6 FS upload Expenses form – completed. A7 FS invite Chair to FGB meetings – ongoing.</p>	
Autumn 06	<p>Elect Chair and Vice Chair Ian Weller was appointed as Chair Steve Atkey was appointed as Vice Chair.</p>	<i>IW Chair SA Vice Chair</i>
Autumn 07	<p>Agree to adhere to:</p> <ul style="list-style-type: none"> • the LSB Code of Conduct and Terms of Reference, click to read and confirmed • the Tasks delegated in the Scheme of Delegation to the LSB by the trustees • Read and sign the new KCSiE. Click to read and confirm • Update your Business Declarations. Click to declare and confirm 	

Autumn 08

To discuss any queries that may arise from the Head of School's

Head report:

SDP

- New Ofsted framework was discussed, already made a good start on achievement, data dipped last year but focus is bringing the achievement back this year, especially reading.
- Pupil progress meetings include support staff now.
- Classroom excellence has started, which is a Trust wide approach for teaching and learning. This will ensure there is consistency in every classroom. It is making a positive impact already and learning walks show it is embedded.
- Coaching is being re launched.
- Deputy Head is settling into the new Leadership role and making a positive impact.
- PB has changed visits for parents to group tours now.

Staffing

- 1 x support staff is currently off with work related stress. A supply TA is covering, this is challenging because of the low staff numbers there isn't any flexibility when sickness levels are elevated. Most absences can be covered with HLTAs, but some supply is needed.

Attendance

- Discussion followed on Persistent Absence. PB explained how we are evidencing what has been put in place for each child, these PA children have significantly impacted the attendance data.
- We have 1 of our children currently off due to Leukaemia, PB is pleased to say he will be back in the summer term. PB explained the use of a robot to assist learning.
- 5 children on a part time, time table. Further discussion took place on 3 of the children on a part time, time table.
- Further discussion followed on a child displaying consistent, disruptive behaviour. PB explained the strategies used, the next plan is for a Section 29a managed move to Oldway. PB explained this child is at risk of Permanent Exclusion. PB has offered early help assessment and this was declined. The Ed Psych is going to arrange group supervision because staff are struggling with it.

Teaching and Learning

- Targets have been set, realistic but aspirational. The children to give an extra push to have been identified.
- Phonics was not manageable with the current cohort due to significant SEND needs within the cohort. 4 of those children were in the Cove last year and did not access the Reception curriculum.
- Outcomes for KS2 is looking higher this year, with a laser focus on combined.

Leadership

- PB updated Governors on staff completing NPQHs.
- BM is completing her NPQSL.
- Discussion followed on the new annual school improvement calendar, priorities have been mapped out across the year, not just half term to half term.
- PB fed back on the survey results for Reception parents. There is some unease around Caterlink (caterers) in particular allergy menus and options, so is working with parents and Caterlink to solve these issues and concerns.
- Trust collaborative working = meetings have been booked in for leads.
- There have been English visits today and a meet about English provision.
- Sarah Ryder has provided a monitoring cycle in great detail and mapped across the year.
- PB has regular meetings with SB.
- KS has been a brilliant support, she visits Roselands on Tuesday afternoons.

<p>Autumn 12</p>	<p>Acknowledge Policy updates Intimate care</p>	
<p>Autumn 13</p>	<ul style="list-style-type: none"> • Level 2 Child Protection training/refresher. Mandatory training. All governors to complete. • PREVENT – every 2 years 	
<p>Autumn 14</p>	<p>Questions for Trustees IW meeting with SB for Trust updates and transparency.</p>	
<p>Autumn 15</p>	<p>AOB</p> <ul style="list-style-type: none"> • SA started a discussion on linking the staff survey to link in with Staff wellbeing link feedback. • Discussion followed on Head of School and Deputy Head of School temporary roles. • IW spoke to Amy from PSA and wanted to share that they are struggling to secure sponsorship for fireworks, any links please forward to IW. • JB wants to pop in and speak to Sophie soon is that OK. PB yes. <p>Date of next Meeting: Wednesday 11th February 2026 17.30pm</p> <p>Standards Monitoring Visit Date: Monday 24^h November 2025 09.00am Tuesday 27th January 2026 12.30pm</p>	

Chair Signature: Ian Weller

Date: 11th February 2026